

RESERVATION/CANCELLATION REQUISITION FORM

If you are a Medical Practitioner, please tick (✓) in box Dr.
 (You could be of help in an emergency)
 If you are Pregnant Woman and want to get Berth in Quota, please tick (✓) in box
 If yes, please submit certificate of Regd. Doctor.
 If you want Sr. Citizen Concession, please write YES/NO in box
 (If yes, please carry a proof of age during the journey to avoid inconvenience of penal charging under extant Railway Rules.)
 If you want to give up Sr. Citizen Concession, please indicate the element of concessional amount, you want to give up: 50% or 100%
 Do you want to be upgraded without any extra charge? Write YES/NO in the box.
 (If this option is not exercised, full fare paying passengers may be upgraded automatically)
 If you want to get shifted to alternate train under "VIKALP" scheme, please write YES/NO in the box (only for waiting list tickets). Choose "VIKALP" for trains leaving within: 12 hours , 24 hours , 48 hours
 If you are traveling in 3 AC Class of Garib Rath Express Train or in Sleeper Class of Duronto Express Train, do you want bedroll in train? Write YES/NO in the box.
 Train No. & Name..... Date of Journey.....
 Class..... No. of Berths/Seats.....
 Station From..... To.....
 Boarding at..... Reservation upto.....
 Mobile No..... (for PNR Status update through SMS)

S. No.	Name in Block Letters (not more than 15 letters)	Nationality	Gender M/F or T	Age	Concession/Travel Authority No.	Choice of Berth if any (LB/UB) In case berth not required for children of age 5 yrs and under 12, write NOSB	Meal Option for Rajdhani/Duronto trains	
							Do you want to take meal Tick(✓) if yes Yes <input type="checkbox"/> No <input type="checkbox"/>	
							Veg.	Non-Veg.
1.								
2.								
3.								
4.								
5.								
6.								

CHILDREN BELOW 5 YEARS (FOR WHOM TICKET IS NOT TO BE ISSUED)

S. No.	Name in Block Letters	Gender (M/F or T)	Age
1.			
2.			

ONWARD/RETURN JOURNEY DETAILS

Train No. & Name..... Date of Journey.....
 Class..... Station From..... To.....
 Name of Applicant.....
 Full Address.....
 Aadhaar No. (Optional).....

Signature of the Applicant/Representative

Telephone No./Mobile No., if any.....
 Date..... Time.....

FOR OFFICIAL USE ONLY

S. No. of Requisition..... PNR No.....
 Berths/Seat No..... Amount collected.....

Signature of Reservation Clerk

- Note:**
- Maximum permissible passengers is 6 per requisition. (except in case of Ticket folios)
 - One person can give one requisition form at a time. Passenger in those cases involving onward and return journey of same party
 - Fares of each year ticket to indicate correct before leaving the window.
 - Fares not properly filled in or illegible shall not be accepted.
 - Choice of berth is subject to availability.
 - Passengers booked in single ticket may or may not get onboard accommodation in the upgraded class.
 - Pregnant Women can get berth reserved for self on first-come first-served basis against Sr. Citizen Quota.
 - During the journey, one of the passengers has to produce one of the above said proofs of identity (as advised).